

## Afterschool Club Registration Form

*Please complete this form. All children who attend must be registered with the afterschool club. Children remain at the club collected by a named adult.*

Child's Name(Full) .....

Name to be called .....

Address .....

.....

..... Post Code .....

Date of Birth ..... Age .....

What is the ethnic origin of your child?

(This information is required to help monitor the Afterschool Club's Equal Opportunities Policy)

Does your child have any Cultural, Religious or Special needs? .....

Parent's/Guardians Names: .....

Address .....

.....

..... Post Code .....

Telephone Numbers: Daytime: ..... Evening .....

(Please give both parents numbers if appropriate)

Name by which parent is known at work: .....

Do you wish your child to make his/her way home from the centre without being accompanied by an adult  
YES/NO

If NO, please give the name & address of person collecting child from the afterschool club **if different from above** (children will only be allowed to leave with named person).

Name .....

Address .....

..... Post Code .....

Telephone numbers: Daytime..... Evening .....

**Details of SECOND contact other than collector who may be able to collect the child in an EMERGENCY**

Name: .....

Address .....

.....

..... Post Code .....

Telephone Number:

I give permission for my child to be photographed/filmed for Dovecote Voluntary Parent Committee publicity, which includes being displayed on their website? I also agree for personal details to be shared with funders, including Catalyst Housing for monitoring and evaluation purposes when appropriate.

YES/NO

Signed.....

Date.....

Some of the routine activities of the afterschool club may involve visits or short trips off site. For your child to take part in these activities you must give your permission. I agree to my child taking part in offsite activities

YES/NO

Signed.....

Date.....

**The Dovecote Voluntary Parent Committee is committed to providing three afterschool club sessions per week term time to your child or children.**

**If you wish to secure a place at the afterschool club and on the walking bus service from Windale Primary (if appropriate) fees need to be paid in ADVANCE. If your child or children are on the list fees must be paid regardless if they attend to keep the place secure. Otherwise you could be stopping other children on our waiting list from attending. This process needs to be implemented to secure the running of Dovecote heavily subsidised afterschool club**

I hereby agree to the above terms and conditions;

Signature .....

Date: .....

# Afterschool Club Consent Form

Child's Name(s) .....

I consent to any emergency treatment required during the Afterschool Club. I authorise the Club Leader to sign any consent required by the hospital authority if they delay in getting my signature is considered by the doctor to put my child's health and safety at risk:

**YES/NO**

**Child's Doctor** .....

Address: .....

..... Post Code.....

Telephone Number: .....

**Any known medical problems?** .....

**Any known allergies or major dislikes, i.e. orange juice, or materials or products i.e. face paints?**

.....

**Any other health matters the setting should be ware of?**

.....

**Name of Parent/Guardian giving consent to emergency treatment if required:**

.....

Address .....

..... Post Code .....

Telephone Number: .....

**Parent/Guardians Signature** ..... **Date** .....

I have read and understand the following policies, and hereby agree to adhere to the:

*Dovecote Play Policies & Procedures*

**Parent/Guardians Signature** ..... **Date** .....